

# Swoop Mobile Appointment of Authorised Representative Form



## 1. How to Appoint an Authorised Representative

If you would like to appoint an authorised representative to deal with us on your behalf, please:

- a) carefully read the important information below;
- b) carefully complete the form on the next page;
- c) take it, with some proof of your identity, to a witness as indicated;
- d) sign it in the presence of a one of the following persons below
  - i. a Justice of the Peace (JP);
  - ii. an Accountant who is a member of the Australian Institute of Chartered Accountants, CPA Australia, or the National Institute of Accounts with 2 or more years of continuous membership;
  - iii. a Solicitor or Barrister;
  - iv. a Police Officer;
  - v. an agent in charge of, or a permanent employee (with 2 or more years of continuous service) of an Australia Post outlet;
  - vi. an officer with, or authorised representative of, a holder of an Australian Financial Services Licence, having 2 or more continuous years of service with one or more licenses;
  - vii. a Dentist;
  - viii. a Pharmacist;
  - ix. a Medical Practitioner; or
  - x. a Chiropractor or a Physiotherapist; and
- e) post it to us at the address above.

## 2. Important Information

### 2.1 What is an authorised representative?

An authorised representative is defined as a person who has authority to deal with us on your behalf. Authorised representatives have the ability to discuss and make changes to your account without you being present, unless you have limited the rights of the authorised representative.

### 2.2 Other information

We may also accept a person who holds an appropriate Power of Attorney or Guardianship Order as your authorised representative. Please forward a certified copy of the Power of Attorney or Guardianship Order together with this form (signed by the Attorney or Guardian). We may need to have the documents checked before we can accept the appointment.

To protect your privacy and security as well as to minimise the risk of fraud, our requirement is that this form be submitted via post as a signed original, witnessed by one of the persons listed in the 'How to Appoint an Authorised Representative' section of this document.

## Appointment of Authorised Representative Form

Date: \_\_\_\_\_ Account Type(s) – please tick:  Landline  Mobile  Internet

Account ID: \_\_\_\_\_  
(Account number / telephone number / email address)

Account Holder Name: \_\_\_\_\_

### Appointee Details (Person being appointed)

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Home phone: \_\_\_\_\_

Mobile phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Limitation(s) on authority of Authorised Representative:**

(Specify anything that your Authorised Representative should NOT be allowed to do on your behalf. If left blank, the authorised Representative has the power to act as if they were you.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Note: If you require more space please attach a separate sheet of paper with the extra details.

Moose Mobile  
PO Box 464  
Fortitude Valley  
QLD 4006

**My appointment and authority:**

I, \_\_\_\_\_, authorise Moose Mobile to deal with the above person as my Authorised Representative. I acknowledge that I am responsible for all acts of my Authorised Representative within the authority as described in this Appointment. Moose Mobile may assume that it is dealing with the Authorised Representative if they identify themselves as such when contacted at any of the contact numbers/ addresses above. This appointment continues until I revoke it in writing.

My signature: \_\_\_\_\_

**Confirmation by witness**

I confirm that the person signing above has produced evidence of their identity.

Place and date: \_\_\_\_\_

Signature of witness: \_\_\_\_\_

Full name of witness: \_\_\_\_\_

Address of witness: \_\_\_\_\_

Witness' qualification (please circle one):

JP / Lawyer / Doctor / Centrelink officer / Police member / Other: \_\_\_\_\_